

## **Special Meeting**

**April 29, 2020**

Location: Virtual Meeting

Called to order by President Jang at 6:00 p.m.

Flag Salute

**Roll Call:** Board Members Jang, Matarazzo, Kim, Lee, Mattessich, Min, B. Woo, J. Woo, Yang  
Superintendent Cirillo, B.A. Spasevski, Ben Choi, Esq.

### **Statement of Presiding Officer:**

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975, I hereby state that adequate notice of the Special Meeting has been provided to the public by written notice dated April 24, 2020:

The Meeting notice has been:

- Emailed to all staff members
- Communicated to a least one of the Board's designated newspapers
- Filed with the Borough Clerk of Palisades Park

### **Report of the Superintendent:**

Dr. Cirillo applauded all faculty and staff members for their ongoing efforts to educate and support the district's students. Thank you to the parents for their participation in their children's current education learning system.

Congratulations to the Lindbergh School Student Council's fundraising activities under the tutelage of Michele Martini and Heather Tansey, Co-Advisors. They were successful in raising over \$1,000.00 in donations to "The Community Dinner Table".

The last day of the 2019/2020 school year will be June 17, 2020.

### **Report of the Board President:**

Mrs. Jang encouraged everyone to keep up the good work during a very difficult time. Hopefully we will come away from this crisis stronger and wiser.

### **Minute Approval:**

Motion to accept the 02/26/2020 minutes: J. Kim, Second by: J. Mattessich. All ayes with the exception of T. Matarazzo and T. Yang who were not present at the meeting.

Motion to accept the 03/18/2020 minutes: J. Mattessich, Second by: J. Kim. All ayes with the exception of T. Matarazzo and T. Yang who were not present at the meeting.

## Finance and Personnel Committee Reports (Attached)

### 2020/2021 School Budget:

A discussion ensued on the 2020-2021 school budget which was tentatively adopted at the March 18, 2020 meeting. The budget includes an enrollment adjustment in the amount of \$813,040.00. (Attached – Tentative budget with enrollment adjustment)

Mrs. Jang commented that she did not feel comfortable adopting this budget during the COVID 19 pandemic. She felt it would be too much of a burden on the taxpayers and business owners, many of whom are not working during the current crisis.

Dr. Matarazzo reiterated these same concerns. Mr. Yang asked where the “cuts” might be made if the budget does not pass tonight.

Dr. Matarazzo asked if the Board could convene in a Special meeting to discuss the proposed cuts. Also, when is the last date the Board can adopt a modified budget? Mr. Choi responded the last date to submit a modified or revised budget to the County is May 14<sup>th</sup>.

Mr. Choi recommended that the Board continue in closed session. Dr. Matarazzo objected to going into closed session stating that anything pertaining to the school budget should be discussed in public.

A motion by R. Lee, Seconded by J. Woo to convene the meeting in executive session. Motion passed 8 – 1, with Dr. Matarazzo being the lone dissenter.

7:06 p.m. the Board goes into executive session.

**Closed Session:**

Contents of the closed session redacted

Motion to close: J. Kim, Seconded by: J. Mattessich. All ayes to reconvene in open session.

7:21 p.m. Open Session:

2020-2021 Budget Resolution:

BE IT RESOLVED, that the preliminary budget be approved for the 2020-2021 school year using the 2020-2021 State Aid figures and the Business Administrator be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and;

BE IT RESOLVED, that in accordance with N.J.S.A. 18A:7F-38, that the 2020-2021 school year budget includes the enrollment adjustment in the amount of \$813,040.00 and;

BE IT RESOLVED, that the Palisades Park Board of Education approves the 2020-2021 school district budget as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$28,115,915.00	\$25,192,131.00
Special Revenue	\$ 1,191,944.00	N/A
Debt Service	\$ <u>116,344.00</u>	\$ <u>116,344.00</u>
TOTAL	\$29,424,203.00	\$25,308,475.00

**Approval for Maximum Travel:**

WHEREAS, school district Policy 9250 and N.J.A.C. 6A:23B-1.2 (b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement;

Therefore Be It Resolved, that the Board hereby establishes the district travel maximum for the 2020-2021 school year at the sum of \$10,000.00.

Introduced by: J. Mattessich

Seconded by: J. Kim

Roll Call:	<u>Ayes</u>	<u>Nays</u>
		S. Jang
		T. Matarazzo
		J. Kim
		R. Lee
	J. Mattessich	
		E.
		B. Woo
		J. Woo
		T. Yang

Motion fails 8 – 1

**New Business:** Resolution authorizing continuation of online instruction (Attached)

**Audience Participation:** None at this time

**Motion to adjourn:** J. Woo, Seconded by: J. Kim

All ayes on roll call to adjourn the meeting @ 7:32 p.m.

Diane Montemurro

Palisades Park Board of Education 410  
Second Street  
Palisades Park, New Jersey

Special Meeting — April 29, 2020

Report of the Finance Committee — Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent authorizes the continued payment of its bus contracts for the transportation of students to and from school at the rate of 90% of the initial contract price;

Be It Further Resolved, that continuing payment of bus contracts shall be made upon the condition that contracts for existing routes continue for the 2020/21 school year at a renewal increase amount of 0%, and that each bus company confirm (in writing) that their drivers and aides continue to receive payment for the remainder of the 2019/20 school year .

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a "move across the guide" for the following staff member:

Elizabeth Paccione  
Special Education Teacher  
Present: MA step 5/6 - \$54,922.00  
Adjustment to: MA+15 —\$56,407.00  
Effective: May 15, 2020

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a Service Agreement with Bergen County Special Services for the purpose of providing auxiliary and remedial services to eligible students attending Non-public Schools in the Palisades Park School District. These services shall commence on July 1, 2020 through June 30, 2021. Allocations will be sent to the District by the NJDOE in July 2020.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a "clinical staffing agreement" with Horizon Healthcare Staffing to provide — on an as-needed/as-requested basis staffing services including Registered nurses, LP nurses, health aides and other clinical professionals. The Agreement shall commence on July 1, 2020 through June 30, 2021. Rates: RN's - \$55.00 per hr., LPN's - \$49.00 per hr., Paraprofessionals - \$26.00 per hr., PT/OT/Speech Therapy - \$95.00 per hr.

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the adoption of a Resolution opposing NJ Assembly Bill A-3902 which would authorize the Department of Community Affairs to permit municipalities to delay the transmission of property tax revenues to school districts during gubernatorial declared emergencies.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves tuition reimbursement requests for the following staff members:

Samantha Matarazzo  
"Fostering Teacher Collaboration  
Within Small Groups" — 3 credits  
Total: \$404.10

Elizabeth Paccione  
"College Algebra" — 6 credits  
"Pre-Calculus I" — 3 credits  
\$142.00 per credit

Leslie Rodas  
"Foundations of Language" — 3 credits  
Total: \$2,217.00

Jenna Mancini  
"Advanced Analytical Chemistry" — 3 credits  
"Protein Structure" — 3 credits  
Total: \$4,203.00

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a consulting agreement with "Brown & Brown", Benefits Consultants for the 2020/2021 school year. Term: July 1, 2020 – June 30, 2021. Annual Fee: \$12,000.00

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator for the months ending 2/29/20 & 03/31/2020.

Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) no major account or fund in the 2019/20 budget has been over-expended and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

(Full reports are on file in the Board Office)

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the April 2020 bill list in the amount of \$ 983,857.92

Fund 10 General/Current Expenses - \$949,118.24

Fund 20 Special Revenue -           \$ 34,739.68  
\$983,857.92

Introduced by: J. Mattessich

Seconded by: J. Kim

All ayes on roll call

Exception: T. Matarazzo abstained on  
Resolution # 6.

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

Special Meeting — April 29, 2020

Report of the Personnel Committee — Dr. Thomas Matarazzo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a medical leave of absence for Virginia Tronlone, Lindbergh School Teacher, beginning April 22, 2020 for approximately four to 6 weeks.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a medical leave of absence for Allison Ginolfi, Lindbergh School teacher, beginning April 27, 2020. Ms. Ginolfi will return to district September 2020.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Seon Lee as the leave replacement teacher for Virginia Tronlone. Ms. Lee is currently a substitute teacher in the district . Ms. Lee will be paid \$100.00 per diem.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff member appointment:

Grace Ko  
High School ESL Teacher  
Title I - SIA Option 2  
\$36.00 per hour  
Not to exceed 20 hours

Introduced by: T. Matarazzo

Seconded by: J. Kim

All ayes on roll call



## PALISADES PARK BOARD OF EDUCATION

### New Business:

BE IT RESOLVED, that the Palisades Park Board of Education (the "Board") recognizes the COVID-19 Pandemic has created an ongoing emergency situation which has necessitated a change in the educational program to provide online instruction to all students by the chief school administrator.

BE IT FURTHER RESOLVED, that the Board recognizes the chief school administrator was authorized to alter the educational program under subsection S of the Emergency Powers of the Chief School Administrator set forth in Board Policy: 4135.16/4235.16.

BE IT FURTHER RESOLVED, that the Board believes that continued implementation of the online instruction for the remainder of the 2019-2020 school year may be necessary and proper to ensure the health and safety of students and faculty.

BE IT FURTHER RESOLVED, that the Board recognizes that the unprecedented and ongoing emergency situation created by the COVID-19 Pandemic and the corresponding implementation of online instruction to all students is likely to create unique challenges that are unforeseeable by the Board and may require prompt action by the chief school administrator.

NOW THEREFORE BE IT RESOLVED, that the Board hereby ratifies the chief school administrator's decision to alter the education program to provide for online instruction for all students and authorizes the continued implementation of the altered educational program for the remainder of the 2019-2020 school year to the extent permitted by law or applicable rule or directive.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Board hereby authorizes the chief school administrator to temporarily modify or suspend any Board Policies necessary for implementation and maintenance of the altered educational program authorized by the Board herein or necessary for the continued operation of the schools to the extent that it would not violate any law or applicable rule or directive.

Introduced by: T. Matarazzo

Seconded by: J. Mattessich

All ayes on roll call